GEORGIA SOUTHERN UNIVERSITY
APPLICATION FOR OUT-OF-STATE TUITION WAIVER
MILITARY PERSONNEL
AND THEIR SPOUSES AND DEPENDENT CHILDREN

Prior to submitting a Military Personnel out-of-state tuition waiver application, students are advised to review the University System of Georgia’s Military Personnel out-of-state tuition waiver policy found in Section 7.3.4.1 of the Board of Regents Policy Manual (www.usg.edu/policymanual). Once awarded the waiver, students will continue to receive the waiver as long as they remain continuously enrolled.

Section I – To be completed by the STUDENT

<table>
<thead>
<tr>
<th>Name:</th>
<th>Student ID:</th>
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<tbody>
<tr>
<td>Address:</td>
<td></td>
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<tr>
<td>City:</td>
<td>State:</td>
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<td>Email:</td>
<td>Phone:</td>
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Start term applying for waiver: [ ] Fall [ ] Spring [ ] Summer [ ] Summer

Year:

Waiver application is based on the current active military status of:

- [ ] Self
- [ ] Parent (students under the age of 24 only)
- [ ] U.S. court-appointed legal guardian (students under the age of 24 only)
- [ ] Spouse

Name of parent, U.S. court-appointed legal guardian or spouse upon whom the waiver is requested:


Is the service member currently stationed in or assigned to Georgia? [ ] Yes [ ] No

If No:

Location of current duty station:

Does the service member currently live in Georgia? [ ] Yes [ ] No

Was the service member previously stationed in or assigned to Georgia? [ ] Yes [ ] No

If Yes:

Dates stationed in or assigned to Georgia: From To

Do you have another parent or U.S. court-appointed legal guardian who has continued to reside in Georgia? [ ] Yes [ ] No

Section II – STUDENT Oath and Affirmation

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than $1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

Student Signature ___________________________ Date ___________________________

Revised: 10/3/2018
Section III – Documentation Requirements

ALL STUDENTS MUST SUBMIT THE DOCUMENTATION LISTED UNDER A, B, OR C BELOW, AS APPROPRIATE:

A. SERVICE MEMBER IS CURRENTLY STATIONED IN OR ASSIGNED TO GEORGIA
   Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status and verifying that the service member is currently stationed in or assigned to Georgia.

B. SERVICE MEMBER WAS PREVIOUSLY STATIONED IN OR ASSIGNED TO GEORGIA AND HAS BEEN REASSIGNED
   Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status and verifying that previous assignment was to a base in Georgia. In addition, evidence that the student remained continuously enrolled (no break of more than one traditional semester (fall or spring)) following the reassignment of the service member.

C. SERVICE MEMBER IS LIVING IN GEORGIA AND IS STATIONED IN A STATE CONTIGUOUS TO GEORGIA
   Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status and verifying that the service member is currently stationed in or assigned to Florida, North Carolina, South Carolina, or Tennessee. In addition, documentation that the service member is currently living in Georgia must be submitted.

LAWFUL PRESENCE IN THE UNITED STATES
In addition to the above waiver-specific documentation requirements, students must be verified to be lawfully present in the United States to be eligible for any out-of-state tuition waiver.

NOTE: Additional documentation may be requested to determine waiver eligibility.

IN ADDITION, STUDENTS APPLYING BASED ON A PARENT, U.S. COURT-APPOINTED LEGAL GUARDIAN OR SPOUSE MUST SUBMIT THE DOCUMENTATION LISTED UNDER A, B, OR C BELOW, AS APPROPRIATE:

A. APPLYING BASED ON A PARENT (Students under the age of 24 only)
   • Copy of the birth certificate for the student listing the service member as a parent;
   • Copy of the DD1172 (DEERS form) for the service member listing the student as a dependent;
   • Copy of the federal income tax return filed by the service member for the most recent tax year and listing the student as a dependent child; or
   • Presentation of the dependent military ID for the student (must be presented in person – no copies may be accepted).

B. APPLYING BASED ON A U.S. COURT-APPOINTED LEGAL GUARDIAN (Students under the age of 24 only)
   • Copy of U.S. court documentation listing the service member as the guardian of the student;
   • Copy of the DD1172 (DEERS form) for the service member listing the student as a dependent;
   • Copy of the federal income tax return filed by the service member for the most recent tax year and listing the student as a dependent child; or
   • Presentation of the dependent military ID for the student (must be presented in person – no copies may be accepted).

C. APPLYING BASED ON A SPOUSE
   • Copy of the marriage certificate for the service member and the student; or
   • Copy of a jointly filed federal income tax return filed by the service member for the most recent tax year listing the student as a spouse. Or, copy of a jointly filed federal income tax return filed by the student for the most recent tax year listing the military member as a spouse.

Submit completed form and required documentation to:

**NEW, Undergraduate students:**
Melanie Sparrow  Naronda Wright
Office of Admissions Office of Graduate Admissions
Phone: 912-478-5608  Phone: 912-478-5384
Fax: 912-478-1156  Fax: 912-478-0740
Email: residency@georgiasouthern.edu  Email: narondawright@georgiasouthern.edu

Currently enrolled undergraduate and graduate students who have completed one or more semesters at Georgia Southern University should submit this completed form and copies of the required documentation to:

Abbie Lacienski  Email: alacienski@georgiasouthern.edu
Office of the Registrar
Phone: 912-478-8043
Fax: 912-478-1130

Revised: 10/3/2018
LAWFUL PRESENCE VERIFICATION FORM

In accordance with Board of Regents Policy 4.3.4, all applicants who are awarded in-state tuition classification or any out-of-state fee waiver from Georgia Southern University for Fall 2011 or any academic semester thereafter are required to provide validation of lawful presence in the United States.

At this time, we do not have documentation on file to verify your lawful presence in the United States. Because of this, we need more information before we can award you in-state tuition status or out-of-state fee waiver. Please complete this form, include clear and legible photocopies of applicable materials (note that some require you provide a certified original), and return the packet to the Office of the Registrar as soon as possible. If the documents are not received by the first day of classes, you will be subject to out-of-state/country fees.

Thank you for your prompt attention to this matter.

Please submit one of the following documents:

DOMESTIC STUDENTS:

( ) A current ID or driver's license issued by the State of Georgia after January 1, 2008
( ) A certified U.S. birth certificate showing that the student was born in the U.S. or a U.S. Territory
   A photo copy is not acceptable. You may obtain a certified copy through the Health Department in the county in which the student was born.

( ) A U.S. Certificate of Birth Abroad issued by the department of state or a Consular Report of Birth Abroad.
( ) A U.S. Certificate of Naturalization or Certificate of Citizenship
( ) A current U.S. Passport
( ) A current Military ID (must be presented in person)
( ) A current Permanent Resident Alien Card

INTERNATIONAL STUDENTS: Country of Origin: ____________________________________________________________

( ) Visa type currently held
( ) A current Permanent Resident Alien Card

I certify that the document provided to verify my lawful presence is true to the best of my knowledge. I understand that omissions or misrepresentations will automatically invalidate the awarding of my in-state tuition classification/out-of-state fee waiver at Georgia Southern University.

_________________________________________  ____________________________
Signature                                      Date