GEORGIA SOUTHERN UNIVERSITY
APPLICATION FOR OUT-OF-STATE TUITION DIFFERENTIAL WAIVER
GA NATIONAL GUARD AND U.S. RESERVISTS
AND THEIR SPOUSES AND DEPENDENT CHILDREN

Prior to submitting a Georgia National Guard and U.S. Military Reservists out-of-state tuition waiver application, students are advised to review the University System of Georgia’s Georgia National Guard and U.S. Military Reservists out-of-state tuition waiver policy found in Section 7.3.4.1 of the Board of Regents Policy Manual (www.usg.edu/policymanual).

Section I – To be completed by the STUDENT

Name: ___________________________ Student ID: ___________________________

Address: _________________________

City: ___________________ State: ___________ Zip: _________________________

Email: ________________________ Phone: ___________________________

Term applying for waiver: [ ] Fall [ ] Spring [ ] Summer Year: ___________

Waiver application is based on:

[ ] Self  
[ ] Parent (students under the age of 24 only)  
[ ] U.S. court-appointed legal guardian (students under the age of 24 only)  
[ ] Spouse

Name of parent, U.S. court-appointed legal guardian or spouse upon whom the waiver is requested:

__________________________________________________________________________

Is the service member currently stationed in or assigned to Georgia? [ ] Yes [ ] No

Section II – STUDENT Oath and Affirmation

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than $1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

Student Signature ___________________________ Date ________________________

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ALL STUDENTS MUST SUBMIT ONE OR MORE OF THE FOLLOWING DOCUMENTS AS PROOF OF STATUS IN THE GA NATIONAL GUARD OR U.S. MILITARY RESERVES AND ASSIGNMENT TO GEORGIA:

- Letter or preprinted form from Commanding Officer or other appropriate official verifying service in the Georgia National Guard or the U.S. Military Reserves.
- Presentation of military ID card (must be presented in person – no copies may be accepted)
- Copy of orders
- Copy of Enlisted Record Brief (ERB)

**LAWFUL PRESENCE IN THE UNITED STATES**
In addition to the above waiver-specific documentation requirements, students must be verified to be lawfully present in the United States to be eligible for any out-of-state tuition waiver.

**NOTE:** Additional documentation may be requested to determine waiver eligibility.

**IN ADDITION, STUDENTS APPLYING BASED ON A PARENT, U.S. COURT-APPOINTED LEGAL GUARDIAN OR SPOUSE MUST SUBMIT THE DOCUMENTATION LISTED UNDER A, B, OR C BELOW, AS APPROPRIATE:**

**A. APPLYING BASED ON A PARENT (Students under the age of 24 only)**
- Copy of the birth certificate for the student listing the service member as a parent;
- Copy of the DD1172 (DEERS form) for the service member listing the student as a dependent;
- Copy of the federal income tax return filed by the service member for the most recent tax year and listing the student as a dependent child; or
- Presentation of the dependent military ID for the student (must be presented in person – no copies may be accepted).

**B. APPLYING BASED ON A U.S. COURT-APPOINTED LEGAL GUARDIAN (Students under the age of 24 only)**
- Copy of U.S. court documentation listing the service member as the guardian of the student;
- Copy of DD1172 (DEERS form) for the service member listing the student as a dependent;
- Copy of federal income tax return filed by the service member for the most recent tax year and listing the student as a dependent child; or
- Presentation of the dependent military ID for the student (must be presented in person – no copies may be accepted).

**C. APPLYING BASED ON A SPOUSE**
- Copy of the marriage certificate for the service member and the student; or
- Copy of a jointly filed federal income tax return filed by the service member for the most recent tax year listing the student as a spouse. Or, copy of a jointly filed federal income tax return filed by the student for the most recent tax year listing the service member as spouse.

Submit completed form and required documentation to:

**NEW Undergraduate students:**
Melanie Sparrow  
Georgia Southern University  
Office of Admissions  
P.O. Box 8024  
Statesboro, GA 30460  
Phone: 912-478-5608  
Fax: 912-478-1156  
Email: residency@georgiasouthern.edu

**NEW Graduate students:**
Naronda Wright  
Georgia Southern University  
Office of Graduate Admissions  
P.O. Box 8113  
Statesboro, GA 30460  
Phone: 912-478-5384  
Fax: 912-478-0740  
Email: narondawright@georgiasouthern.edu

Currently enrolled undergraduate and graduate students who have completed one or more semesters at Georgia Southern University can submit this completed form and copies of the required documentation to:

Abbie Lacienski  
Georgia Southern University  
Office of the Registrar  
P.O. Box 8092  
Statesboro, GA 30460  
Phone: 912-478-8043  
Fax: 912-478-1130  
Email: alacienski@georgiasouthern.edu

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